

Entry form

KSA CONSTRUCTING EXCELLENCE AWARDS 2021 ENTRY FORM

Please read and understand the criteria and guidelines before completing this form.

Guidelines on 'How to Enter' can be found at <http://ce-awards.sa>

Please remember that:

1. Information above the specified word limits will not be taken into consideration.
2. Charts and photos should be embedded in the word document where possible (captions are not part of the word count).
Total submission length - maximum 15 pages.
3. Appendices will not be reviewed as part of the submission.

Category Description:

Please indicate which category you are entering.

(One category per entry form)

Leader of the Year (Male/Female)

Local Company (SME) of the Year

Digitalization

Manufacturer of the Year

People Development

Consultant of the Year

Innovation

Project of the Year

Health, Safety and Well-being

Contractor of the Year

Entry Checklist:

1. **Completed entry form** – low resolution images can be embedded to support your entry.
2. **Logos** – for all key parties that should be recognised for the award (original .eps files).
3. **High resolution images** (print quality) – up to 5 photos.

[Click here for entry guidelines](#)

Contact: award@sca.sa

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SECTION 1 OF 4

If your entry relates to a project: complete sections 1, 2 and 4.

If your entry relates to an organisation: complete section 1, 3 and 4.

Entry name

Maximum 70 characters (with spaces). This name will be on the award if successful.

Applicant's contact details:

Name
 Organisation
 Email
 Telephone
 Address
 Postcode

Organisations to be credited:

Please list the client related to this submission:

Client
 Contact name
 Email

Please list all organisations that should be credited in relation to this submission:

Organisation
 Contact name
 Email

Organisation
 Contact name
 Email

Organisation
 Contact name
 Email

Organisation
 Contact name
 Email

Organisation
 Contact name
 Email

Organisation
 Contact name
 Email

IMPORTANT: Logos – please supply HIGH QUALITY .eps or .jpeg logo files for all organisations mentioned. These logos will be etched onto the glass trophies presented to winners.

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PROJECT DETAILS | SECTION 2 OF 4

Project name		
Project location		
Project timescales or phase	Start date:	End date:
Project contract value		
Type of work (e.g. new build, refurb)		
Type of client (e.g. housing association, developer, gov. department)		
Construction product (e.g. school, housing, road)		
Approx. m²		

ORGANISATION / INITIATIVE DETAILS | SECTION 3 OF 4

Organisation / initiative name	
Location	
Type of organization (e.g. housing association, developer, government department, contractor, consultant)	
Number of staff	
Company turnover	

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YOUR SUBMISSION | SECTION 4 OF 4

Please note: if you are unable to insert images directly into the cell, please use space between each question to insert images.

1. Summary (max. 500 words)

* Please provide a **clear summary** of all key messages and aspects of the submission. This section will be used for marketing purposes. A clear and full answer ensures we showcase your project effectively. *

Guidance questions: What makes this project a winning entry? Why do you think this work stands out from the crowd? How do you suggest we share this with the industry?

2. Background: Describe the circumstances or challenges faced in relation to this entry. (max. 250 words)

3. Involvement - how you have involved others such as staff, partner organisations and stakeholders? Include communication strategies and initiatives. (max. 250 words)

- 4. Enablers for Change: How has the approach been managed? Are there processes in place that could be used elsewhere? Have Best Practice and lessons learned been identified and if so how? (max. 250 words)**

- 5. Results: Provide evidence to back up the submission. This could be the form of KPIs and other objective measurement data. (max. 250 words)**

- 6. Impact: Describe here any planned or realised benefits beyond basic delivery criteria. Include community, society or environmental benefits and influence for change in others. (max. 250 words)**

- 7. For each category in these awards the judges have set particular criteria for a winning entry, please explain how your entry meets the criteria in the category you are entering (max. 500 words)**

8. 3 winning facts about your submission

Ensure you highlight 3 **key** achievements. This may be published by KSA Constructing Excellence Awards.

1	
2	
3	